



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

January 9, 2018

Joe Schmits  
Bar Environmental Supply Inc  
51 Century Blvd, Suite 307  
Nashville, TN 37214

Re: **RFQ # 1026670, Provision of Ashbrook Parts, Equipment, and Repair Services**

Dear Mr. Schmits:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1026670 for Provision of Ashbrook Parts, Equipment, and Repair Services. This letter hereby notifies you of Metro's intent to award to Bar Environmental Supply Inc, contingent upon successful contract negotiations.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Brad Wall by email at [brad.wall@nashville.gov](mailto:brad.wall@nashville.gov) Monday through Friday between 8:30am and 3:30pm.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification. Should you have any questions concerning this requirement, please contact Jerval Watson, BAO Representative, at (615) 862-5461 or at [jerval.watson@nashville.gov](mailto:jerval.watson@nashville.gov).

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane  
Purchasing Agent

Cc: Solicitation File  
Other Offerors

**Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.**

**A. Right to Protest.** Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Enter Solicitation Title & Number Below

Provision of Ashbrook Parts,  
Equipment, and Repair Services; RFQ  
# 1026670

Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid	
0.0%	2.00%	98.00%	\$785,836.67	\$801,553.40	\$785,836.67	
Offeror's Name	Bids	SBE	Participation Incentive Threshold	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Bar Environmental Supply Inc	\$785,836.67	\$735,836.67	\$0	\$721,119.94	\$64,716.73	Awarded

## BAO SBE Assessment Sheet

BAO Specialist: Jerval Watson
Contract Specialist: Brad Wall
BAO Specialist: Jerval Watson

Department Name: MWS
RFP/ITB Number: 1026670

**Project Name: Provision of Ashbrook Parts, Equipment, and Repair Services**

Primary Contractor*	Prime Bid Amount	Total Offered SBE (\$)	SBEs approved?	Total Approved SBE (\$)	SBE (%)	Comments
Bar Enviromental Supply Inc.	\$785,836.67	\$735,836.67	YES	\$ 735,836.67	93.60%	The primary contractor is the only confirmed as Metro approved SBE

\*For ITBs, only apparent low bidder will be listed.

**From:** [Belcher, Stephanie \(WS\)](#)  
**To:** [Wall, Brad \(Finance - Procurement\)](#)  
**Subject:** RE: RFQ # 1026670 (Provision of Ashbrook Parts, Equipment, and Repair Services)  
**Date:** Tuesday, December 19, 2017 7:52:49 AM

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Please move forward with award.

Thank you so much Brad!

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**From:** Wall, Brad (Finance - Procurement)  
**Sent:** Monday, December 18, 2017 2:10 PM  
**To:** Belcher, Stephanie (WS)  
**Subject:** RFQ # 1026670 (Provision of Ashbrook Parts, Equipment, and Repair Services)

Stephanie,

RFQ # 1026670 (Provision of Ashbrook Parts, Equipment, and Repair Services) closed with a single bidder. I have attached the cost spreadsheet for your viewing. Do you consider the single offeror to be fair and reasonable? Do I have the departments approval to move forward and release the Intent to Award.

Brad Wall  
Procurement Officer III  
Department of Finance  
**Procurement Division**  
Metropolitan Nashville Davidson County  
730 2<sup>nd</sup> Avenue South, Ste. 101  
Nashville, TN 37210  
(615) 862-4273 (Office)

**From:** [Lane, Michelle \(Finance - Procurement\)](#)  
**To:** [Pittman, Genario \(Finance - Procurement\)](#)  
**Cc:** [Wall, Brad \(Finance - Procurement\)](#)  
**Subject:** RE: Sole Bidder Approval for RFQ # 1026670 (Provision of Ashbrook Parts, Equipment, and Repair Services)  
**Date:** Friday, January 05, 2018 5:39:15 PM

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Again, profuse apologies.

Brad, thanks for this information. Pursuant to the provisions of Procurement Regulation 4.12.011.03, the award to a single offeror is approved.

Michelle A. Hernandez Lane  
Chief Procurement Officer/Purchasing Agent  
Department of Finance  
Procurement Division  
Metropolitan Nashville Davidson County  
730 2<sup>nd</sup> Avenue South, Ste. 101  
Nashville, TN 37201  
Office- 615.862.5471

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**From:** Pittman, Genario (Finance - Procurement)  
**Sent:** Tuesday, December 19, 2017 1:49 PM  
**To:** Lane, Michelle (Finance - Procurement)  
**Cc:** Wall, Brad (Finance - Procurement)  
**Subject:** FW: Sole Bidder Approval for RFQ # 1026670 (Provision of Ashbrook Parts, Equipment, and Repair Services)

Michelle,

Please see the email correspondence below regarding the single offeror approval request from Brad for RFQ # 1026670 (Provision of Ashbrook Parts, Equipment, and Repair Services) and provide a response when time permits.

Thanks,  
Genario Pittman  
Senior Procurement Officer  
Department of Finance  
Procurement Division  
Metropolitan Nashville Davidson County  
730 2<sup>nd</sup> Avenue South, Ste. 101  
Nashville, TN 37210  
Office- 615.880.2641  
[genario.pittman@nashville.gov](mailto:genario.pittman@nashville.gov)

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**From:** Wall, Brad (Finance - Procurement)

**Sent:** Tuesday, December 19, 2017 10:29 AM

**To:** Pittman, Genario (Finance - Procurement) <[Genario.Pittman@nashville.gov](mailto:Genario.Pittman@nashville.gov)>

**Subject:** Sole Bidder Approval for RFQ # 1026670 (Provision of Ashbrook Parts, Equipment, and Repair Services)

Genario,

RFQ # 1026670 (Provision of Ashbrook Parts, Equipment, and Repair Services) closed with a single bidder, **Bar Environmental Supply Inc.** The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding **Bar Environmental Supply, Inc.** This ITB was solicited to registered vendors under the commodity code 23170000 (Workshop Machinery and Equipment and Supplies.) An adequate pool of offerors had an opportunity to submit a response to the solicitation. Will you please forward this request to Michelle, and if she approves of the single offer, then I will save her response with the solicitation documents and move forward.

Thanks,

Brad Wall

Procurement Officer III

Department of Finance

**Procurement Division**

Metropolitan Nashville Davidson County

730 2<sup>nd</sup> Avenue South, Ste. 101

Nashville, TN 37210

(615) 862-4273 (Office)